

Instructional Technologist
Full-Time (12-month position begins July 2012)

Nashoba Brooks School is an independent school for boys and girls, age 3-Grade 3; Girls, Grades 4-8 with an enrollment of 300. The school is committed to personal excellence in academics, athletics and the arts within its mission of preparing students for "...a life of continuous learning, accomplishment, and leadership in a diverse and changing world." Nashoba Brooks believes that diversity enriches and strengthens community and challenges individuals to become agents of change in creating a more fair and equitable world.

Summary

The Instructional Technologist is responsible for instructional integration of technology in Preschool through Grade 8 and related professional development for faculty and staff. The Instructional Technologist reports to the Chief Information Officer.

Specific Responsibilities

- Serve as an instructional leader in the school, working to advance the mission and philosophy of Nashoba Brooks.
- Assist in the development and implementation of technology professional development including training for educational and administrative purposes.
- Collaborate with teachers to initiate and support technology integration.
- Design and launch new initiatives including possible summer programming opportunities.
- Ensure integration of Technology Literacy Standards into classroom curriculum.
- Assist with preparation of technology budget.
- Assist teachers in developing trouble-shooting skills to resolve technical problems independently.

Qualifications

- Demonstrated experience developing innovative and integrated curriculum.
- Minimum of three years teaching experience.
- Strong oral and written communication skills
- Strong organizational skills.
- Demonstrated commitment to professional growth.
- Demonstrated commitment to staying current with technological knowledge and skills.
- Excellent listening and creative problem solving skills.
- Demonstrated understanding of and commitment to working with diverse populations.

Interested candidates should send a cover letter and resume to:

Danielle Heard, Assistant Head of School

Email: it@nashobabrooks.org

Website: www.nashobabrooks.org

12/12/11