

Afterschool Study Supervisor and Part-Time Substitute

Nashoba Brooks School is an independent day school that fosters community, develops character, and builds student confidence around a core of personal excellence. Nashoba Brooks is a co-ed Preschool and Lower School and all-girls Middle School with an enrollment of 300. The school is committed to personal excellence in academics, athletics and the arts within its mission of preparing students for "...a life of continuous learning, accomplishment, and leadership in a diverse and changing world." Nashoba Brooks believes that diversity enriches and strengthens community and challenges individuals to become agents of change in creating a more fair and equitable world.

Nashoba Brooks School seeks an Afterschool Study Supervisor and Part-Time Substitute Teacher for the 2012-2013 academic year. This 10-month position involves running an afterschool drop-in study program for girls in grades 4-8 and substitute responsibilities for students in Preschool through Grade 8. The candidate should interact easily with a wide range of students and possess a strong desire to work as part of a team in a dynamic school committed to excellence in 21st century education.

Skills and Qualifications:

- Strong oral and written communication skills
- Excellent listening and observation skills
- Knowledge about the social, emotional, intellectual and physical development of elementary/middle school students
- Familiarity and comfort with a wide range of subject areas
- Willingness to assist and be assisted by colleagues in improving the academic, social, and personal well-being of students
- Creativity, organization, and management skills necessary to balancing a welcoming and comfortable afterschool environment with a productive student workspace
- Ability to help students with study skills, homework, and building academic confidence
- Ability to create an afterschool community that extends the mission of the school and a commitment to the core values of diversity, service learning, and character education
- Demonstrated understanding of and commitment to working with diverse populations
- Demonstrated commitment to lifelong learning and professional development
- Flexibility, adaptability, and a sense of humor

Experience

- B.A. degree required
- One year of experience in elementary/middle school education

Application

Interested candidates should submit a résumé, cover letter, and list of three references to:
SSS@nashobabrooks.org.